

**VILLAGE OF CHATHAM, NEW YORK
BOARD OF TRUSTEES MEETING
TRACY MEMORIAL BUILDING
JULY 13, 2017
7:00 PM EST
MINUTES**

Pledge of Allegiance and Call to Order at 7:00 p.m.

Present: Mayor T. Curran; Trustees L. Packet; G. Wordon; J. Rippel; Treasurer B. Henry; Clerk D. Meyers; Police Chief P. Volkmann; Fire Chief P. Rideout; Newspaper Reporter E. Teasdale; D. Silliman; K. Bass; L. Locke; D. Byrum; Absent Trustee M. Wollowitz

First Public Comment (limited to 15 minutes) – D. Byrum (CABA Member) update on Summerfest. August meeting VOC BOT welcome to join. L. Locke regarding zoning review process going forward and concerns that it is not moving forward. D. Silliman (CFD and VP Volunteers Assoc.) – Wanted to inform the Board that the 2019 FF Convention to be hosted in the Village of Chatham July 26 – 27 as D. Silliman will be the new President.

Approval of Minutes of Previous Meeting: June 8, 2017. So moved by Trustee Wordon; seconded by Trustee Rippel. L. Packet abstained. Approved by all.

Reports of Commissioners and Committees

Police Commissioner: Mayor Tom Curran

Fire Commissioner: Trustee Jay Rippel, Jr.

Wastewater/Water Commissioner: Trustee Michael Wollowitz

Streets & Snow Removal Commissioner: Trustee Lenore Packet

New Business

1. **Resolution:** To approve attendance at the New York Planning Federation Training for Jon Morrell and Brin Quell for a cost of \$160.00 (\$80.00 each) plus mileage on August 10, 2017. So moved by Trustee Packet; seconded by Trustee Rippel. Approved by all.
2. **Resolution:** To approve attendance for Building Inspector Training for Erin Costa at a cost of meals plus mileage for three days a week for one week per month for 6 months. So moved by Trustee Packet; seconded by Trustee Wordon. Approved by all.
3. **Resolution:** To approve the bid for paving Woodbridge Avenue to New Castle Paving, LLC at a cost not to exceed \$40,787.50. So moved by Trustee Wordon; seconded by Trustee Rippel. Approved by all.
4. **Resolution:** To approve the Professional Services Agreement from ITS at a cost of \$3,740.00/annually. So moved by Trustee Packet; seconded by Trustee Wordon. Approved by all.
5. **Resolution:** To accept the resignation of Officer Kyle E. Godfroy effective June 26, 2017. So moved by Trustee Wordon; seconded by Trustee Rippel. Approved by all.
6. **Resolution:** To approve the annual Francis Greenburger Tennis Tournament at the Jones Street Tennis Courts from Saturday, September 16, 2017 – Sunday, September 17, 2017. So moved by Trustee Packet; seconded by Trustee Rippel. Approved by all.
7. **Resolution:** To approve the contracting of Mary Ellen Hern as the Grant Writer for the Tracy Memorial Roof and Cupola repairs at cost not to exceed \$2,700. So moved by Trustee Wordon; seconded by Trustee Rippel. Approved by all.
8. **Resolution:** To approve the waiver of fees to the Friends of the Tracy for use of the Tracy Memorial for Fund Raising. So moved by Trustee Rippel; seconded by Trustee Packet. Approved by all.
9. **Resolution:** To approve the waiver of the Certificate of Liability from the Friends of the Tracy for use of the Tracy Memorial for Fund Raising. So moved by Trustee Packet; seconded by Trustee Rippel. Tabled at this time.
10. **Resolution:** To authorize the Mayor to sign a letter of support to the Friends of the Tracy for their financial support for the repair and restoration of the Tracy Memorial Hall. So moved by Trustee Wordon; seconded by Trustee Rippel. Approved by all.
11. **Resolution:** To approve the EAF, for the proposed zoning changes, to be sent to the County Planning Board. So moved by Trustee Rippel; seconded by Trustee Packet. Approved by all.
12. **Resolution:** To approve the Village of Chatham commits to spending \$127,000, of which \$65,700 has already been allocated, towards further work in the renovation and repair of the Tracy Memorial Building. So moved by Trustee Rippel; seconded by Trustee Wordon. Approved by all.
13. **Resolution:** To approve the advertising of a part-time and full-time DPW worker. So moved by Trustee Wordon; seconded by Trustee Packet. Approved by all.

14. **Resolution:** To approved sewer relief of \$467.68 to Kristen Bass for an outdoor water spigot running. So moved by Trustee Rippel; seconded by Trustee Wordon. Approved by all.

Items for Discussion

1. Bimi's Cheese Shop Picnic Table Donation – Thank you to Bimi's
2. CABA/Village Board Member – Trustee Wordon will join as a liaison for Village BOT
3. Email from Maria DeMarco regarding broken hot water heater/water main break – To be reviewed at a later date when figures are available to discuss possible relief.
4. Town of Chatham/Village of Chatham Lease Agreement Terms – One Year Term only
5. Use of a 911 Alert Call System for Village Emergencies – Proceed forward
6. Matt Scheidt from J. Waite's office is coming to the Village for Tracy Drawings

Correspondence – Certificate of Appreciation to Chatham Police

Second Public Comment Period (limited to 15 minutes) – D. Byrum suggesting Chamber of Commerce ought to have Certificate of Liability for Friends of the Tracy.

Executive Session: To discuss personnel matters. Call to order: So moved by Trustee Packet; seconded by Trustee Wordon. Approved by all at 8:12 p.m. Adjourned: So moved by Trustee Rippel; seconded by Trustee Packet. Approved by all at 8:19 p.m.

Adjournment: So moved by Trustee Wordon; seconded by Trustee Rippel. Approved by all at 8:20 p.m.

**Next meeting: Workshop for the
Proposed Zoning Revisions
Thursday, August 10, 2017 at 6:00 p.m.**

**Public Hearing for the
Proposed Zoning Revisions
Thursday, August 24, 2017 at 6:00 p.m.**

**Board of Trustees Meeting:
Thursday, August 10, 2017 at 7:00 p.m.**

Respectfully submitted

**Debra Meyers
Village Clerk**