

**VILLAGE OF CHATHAM, NEW YORK
BOARD OF TRUSTEES MEETING
ORGANIZATIONAL MEETING
TRACY MEMORIAL BUILDING
APRIL 5, 2018
7:00 PM EST**

MINUTES

Pledge of Allegiance and Call to Order at 7:00 p.m.

Present: Mayor T. Curran; Trustees L. Packet; M. Wollowitz; G. Wordon; Clerk D. Meyers, Treasurer B. Henry; Newspaper Reporter E. Teasdale; Lte. J. Alessi; Resident L. Korda. **Absent:** Trustee J. Rippel

Organizational Meeting

1. Appointments by the Mayor:

Deputy Mayor: Trustee Lenore Packet – **Appointed and Accepted**

2. Appointments Submitted by the Mayor for Board Approval by Resolution: (§3-308)

Police Commissioner: Mayor Tom Curran

Fire Commissioner: Trustee Jay Rippel, Jr.

Wastewater/Water Commissioner: Trustee Michael Wollowitz

Streets and Snow Removal Commissioner: Trustee Lenore Packet

Village Liaison for 2019 Celebration: Trustee Gunnar Wordon

So moved for each appointment by Trustee Wollowitz; seconded by Trustee Packet. Approved by all

3. Appointments Submitted by the Mayor for Board Approval by Resolution: (§3-301(3))

Village Clerk (§3-301(1)(b) and (c)): Debra Meyers at an annual salary set in the Village budget

Village Treasurer (§3-301(1)(b) and (c)): Barbara A. Henry at an annual salary set in the Village budget

Acting Village Justice (§3-301(2)(a)): James Borgia-Forster at a fee set in the Village budget

Clerk of the Court (§4-400(1)(c)(ii)): Victoria Hill at an annual salary set in the Village budget.

So moved for each appointment by Trustee Wordon; seconded by Trustee Wollowitz. Approved by all

4. Appointments Submitted by the Mayor for Board Approval by Resolution: (§4-400(1)(c)(i))

Registrar of Vital Statistics: Debra Meyers (at no additional salary)

Deputy Registrar of Vital Statistics: Barbara A. Henry (at no additional salary)

Collector of Taxes: Debra Meyers (at no additional salary)

Attorney for the Village: Ken Dow

Building Inspector: Erin Costa at an annual salary set in the Village budget

Planning Board Chairperson: Daniel Herrick

Zoning Board of Appeals Chairperson: Joanne DelRossi

Caretaker of the Village Clock: John W. Bartholomew at an annual stipend of \$900

So moved for each appointment by Trustee Wordon; seconded by Trustee Wollowitz. Approved by all.

5. Resolution Designating The Bank of Greene County to act as depository of Village Funds. So moved by Trustee Wollowitz; seconded by Trustee Packet. Approved by all

6. Resolution designating the Columbia Paper and the Register-Star as the official newspapers of the Village of Chatham. So moved by Trustee Packet; seconded by Trustee Wollowitz. Approved by all

7. **Resolution authorizing payment in advance of audit of claims for public utility services, fuel, postage, freight and express charges, and health and dental insurance.** So moved by Trustee Wordon; seconded by Trustee Wollowitz. Approved by all
8. **Resolution to pay the Internal Revenue Service rate per mile for mileage for use of Village Officers' and employees' vehicles when used in the performance of the duties of such person's office or position.** So moved by Trustee Wollowitz; seconded by Trustee Wordon. Approved by all
9. **Resolution authorizing to pay registration fees and travel expenses incurred by Village Officers and employees in connection with attendance at training/conferences with the prior approval of the Village Board.** So moved by Trustee Packet; seconded by Trustee Wollowitz. Approved by all
10. **Resolution setting the second Thursday of each month at 7:00 PM for Regular Meetings of the Board.** So moved by Trustee Wordon; seconded by Trustee Wollowitz. Approved by all
11. **Resolution setting the fourth Thursday of each month at 7:00 PM on an as-needed basis for Meetings of the Board or Workshop Meetings.** So moved by Trustee Wollowitz; seconded by Trustee Packet. Approved by all

Adjournment: So moved by Trustee Packet; seconded by Trustee Wollowitz. Approved by all at 7:08 PM

Next meeting: Budget Workshop Meeting (Streets/Snow, Water/Sewer)
Wednesday April 11, 2018
6:00 PM

Public Hearing
Proposed Zoning Changes
Thursday, April 12, 2018
6:00 PM

Monthly Board of Trustees Meeting
Thursday, April 12, 2018
7:00 PM

Budget Workshop Meeting (General Fund Line except Streets/Snow)
Wednesday, April 18, 2018
6:00 PM

Tentative Budget Workshop
Wednesday, April 25, 2018
12:00 PM

Second Meeting of Board of Trustees
Approval of the Final Budget
Thursday, April 26, 2018
12:00 PM

Respectfully submitted

Debra Meyers
Village Clerk

