

**VILLAGE OF CHATHAM, NEW YORK  
BOARD OF TRUSTEES MEETING  
ORGANIZATIONAL MEETING  
TRACY MEMORIAL BUILDING  
APRIL 1, 2019  
6:00 PM EST  
MINUTES**

**Call To Order at 6:00 p.m.**

**Present:** Mayor J. Howe; Trustees L. Packet; P. Minahan; M. Spock; J. Boehme; Village Clerk D. Meyers; Deputy Clerk P. DeLong; Newspaper Report P. Teasdale; Fire Chief P. Rideout; Asst. Fire Chief E. Barnes; Police Officer M. McDowell; several family members and residents

**1. Appointments by the Mayor:**

Deputy Mayor: Trustee Peter Minahan

So moved by Trustee J. Boehme; seconded by Trustee M. Spock. Approved by all.

**2. Appointments Submitted by the Mayor for Board Approval by Resolution: (§3-308)**

Police Commissioner: Trustee Peter Minahan

Fire Commissioner: Trustee Melony Spock

Wastewater/Water Commissioner: Trustee Lenore Packet

Streets and Snow Removal Commissioner: Trustee Jaimee Boehme

Planning Board Liaison – Lenore Packet

Zoning Board Liaison – Peter Minahan

150<sup>th</sup> Celebration Liaisons – Melony Spock and Jaimee Boehme

So moved by Trustee M. Spock; seconded by Trustee P. Minahan. Approved by all.

**3. Appointments Submitted by the Mayor for Board Approval by Resolution: (§3-301(3))**

Village Clerk (§3-301(1)(b) and (c)): Debra Meyers at an annual salary set in the Village budget

Village Treasurer (§3-301(1)(b) and (c)): Robert Patterson at an annual salary set in the Village budget

Village Deputy Clerk (§3-301(1)(b) and (c)): Patricia DeLong at an annual salary set in the Village budget

Acting Village Justice (§3-301(2)(a)): James Borgia-Forster at a fee set in the Village budget

So moved by Trustee M. Spock; seconded by Trustee L. Packet. Approved by all.

**4. Appointments Submitted by the Mayor for Board Approval by Resolution: (§4-400(1)(c)(i))**

Registrar of Vital Statistics: Debra Meyers (at no additional salary)

Deputy Registrar of Vital Statistics: Patricia DeLong (at no additional salary)

Collector of Taxes: Debra Meyers (at no additional salary)

Attorney for the Village: Ken Dow

Planning Board Chairperson: Daniel Herrick

Zoning Board of Appeals Chairperson: Joanne DelRossi

So moved by Trustee P. Minahan; seconded by Trustee J. Boehme. Approved by all.

**5. Resolution Designating the Bank of Greene County to act as depository of Village Funds.**

So moved by Trustee L. Packet; seconded by Trustee M. Spock. Approved by all.

**6. Resolution designating the Columbia Paper and the Register-Star as the official newspapers of the Village of Chatham.**

So moved by Trustee J. Boehme; seconded by Trustee P. Minahan. Approved by all.

**7. Resolution authorizing payment in advance of audit of claims for public utility services, fuel, postage, freight and express charges, and health and dental insurance.** So moved by Trustee L. Packet; seconded by Trustee P. Minahan. Approved by all

8. **Resolution to pay the Internal Revenue Service rate per mile for mileage for use of Village Officers' and employees' vehicles when used in the performance of the duties of such person's office or position.**  
So moved by Trustee M. Spock; seconded by Trustee J. Boehme. Approved by all.
9. **Resolution authorizing to pay registration fees and travel expenses incurred by Village Officers and employees in connection with attendance at training/conferences with the prior approval of the Village Board.** So moved by Trustee L. Packet; seconded by Trustee P. Minahan. Approved by all.
10. **Resolution setting the second Monday of each month at 7:00 PM for Regular Meetings of the Board.**  
So moved by Trustee M. Spock; seconded by Trustee L. Packet. Approved by all.
11. **Resolution setting the fourth Monday of each month at 7:00 PM on an as-needed basis for Meetings of the Board.** So moved by Trustee P. Minahan; seconded by Trustee J. Boehme. Approved by all.

**Adjournment:** So moved by Trustee J. Boehme; seconded by Trustee M. Spock. Approved by all at 6:05 p.m.

**Next meeting:** Budget Workshop Meeting  
Thursday, April 4, 2019

<b>6:00p.m. – 6:15 p.m.</b>	<b>Court</b>
<b>6:15 p.m. – 6:45p.m.</b>	<b>Fire Department</b>
<b>6:45 p.m. – End</b>	<b>Police Department</b>

Budget Workshop Meeting  
Thursday April 11, 2019

<b>6:00 p.m. – 6:15 p.m.</b>	<b>Building Department/Clerk</b>
<b>6:15 p.m. – End</b>	<b>Streets/Snow/Water &amp; Sewer</b>

**Public Hearing for 2019/2020 Tentative Budget**  
**Monday, April 15, 2019**

**Respectfully submitted**

**Debra Meyers**  
**Village Clerk**