

VILLAGE OF CHATHAM, NEW YORK
BOARD OF TRUSTEES MEETING
TRACY MEMORIAL BUILDING
AUGUST 12, 2019
7:00 PM EST

MINUTES

Call to Order at 7:00 p.m.

Present: Mayor J. Howe; Trustees L. Packet; P. Minahan; M. Spock; J. Boehme; Clerk D. Meyers; Police Chief P. Volkmann; Fire Chief P. Rideout; Newspaper reporter E. Teasdale; L. Locke; F. Iaconetti; L. Korda; S. Piazza; Maureen Howe

First Public Comment (limited to 15 minutes): F. Iaconetti asking if there is a schedule events for the 150th Celebration. Also, was curbing part of the Bid accepted today? Sidewalks included? S. Piazza asked if we had any idea the cost of new sidewalks.

Reports of Commissioners and Committees

Police Commissioner: Pete Minahan

Fire Commissioner: Trustee Melony Spock

Wastewater/Water Commissioner: Trustee Lenore Packet

Streets & Snow Removal Commissioner: Trustee Jaimee Boehme

Building Inspector: Attached

Approval of Minutes dated July 8, 2019 so moved by Trustee L. Packet; seconded by Trustee J. Boehme. M. Spock abstained. Approved by all.

New Business:

1. **Resolution:** To authorize Mayor John Howe to sign the DPW Union contract dated June 1, 2019 – May 31, 2022. So moved by Trustee L. Packet; seconded by Trustee J. Boehme. Approved by all.
2. **Resolution:** To authorize the Village Clerk to waive a one-time penalty fee on water bills to the following individuals in the stated amounts for bills not received:
E. DiPalma \$13.27; A. Baggenstoss \$11.03; J. Gerrain \$9.01; D. Witthoft \$28.03; C. March \$17.47; W. Coe \$15.29. So moved by Trustee P. Minahan; seconded by Trustee L. Packet. Approved by all.
3. **Resolution:** To accept the bid for paving of Washington Avenue as set forth in the attached Resolution 3 of August 12, 2019. So moved by Trustee L. Packet; seconded by Trustee J. Boehme. Approved by all.
4. **Resolution:** To grant authority to the Treasurer to Execute Escrow Agreements as set forth in the attached Resolution #4 of August 12, 2019. So moved by Trustee P. Minahan; seconded by Trustee M. Spock. Approved by all.
5. **Resolution:** To approve the hire of Aneli Schmidt as a back-up crossing-guard. So moved by P. Minahan; seconded by Trustee J. Boehme. Approved by all.
6. **Resolution:** To approve the hire/sponsorship of Aneli Schmidt as a part time police officer pending a background check. So moved by Trustee P. Minahan; seconded by Trustee M. Spock. Approved by all.
7. **Resolution:** To authorize the Mayor to sign the cell phone contract with AT&T for the Police Department automobiles/computer systems pending attorney review. So moved by Trustee M. Spock; seconded by Trustee P. Minahan. Approved by all.

Items for Discussion:

Public Hearing for Proposed Zoning Changes – Scheduled for Tuesday, September 3, 2019 at 6:00 p.m.
Amendment to Local Law #105-5.A – Billing Dates – Scheduled for Tuesday, September 3, 2019 at 6:00 p.m.
Court Audit – See attached (at office)
YTD Budget – See attached (at office)
DASNY Grant – All approved and ready to move forward
Outstanding Water – Down to \$173 from last quarters \$30,000 at about the same time.
CSX Parking Lot – Rental increase by CSX to over \$1100. Attempting to get a 10 year contract.
Rural Cemetery – Town of Ghent may put money in budget to assist with upkeep

Second Public Comment Period (limited to 15 minutes): E. Teasdale public hearings for proposed zoning will require two more/what was changed with water billing last month (partial payments). L. Locke – Update website to discard all old proposed zoning information. F. Iaconetti asking when new proposed zoning information will be made available and where. L. Korda asking about FD LED sign (exempt).

Adjournment:**Next meeting:**

Public Hearings – Tuesday, September 3, 2019
6:00 p.m.

Proposed Zoning Changes and Amendment to Local Law #105-5.A

BOT Meeting – Monday September 9, 2019
7:00 p.m.

Respectfully submitted

Debra Meyers
Village Clerk

Board of Trustees Village of Chatham

RESOLUTION

Number 3 of August 12, 2019

To Accept Bid and Authorize Contracting for Paving of Washington Avenue

WHEREAS, the Village of Chatham Department of Public Works (“DPW”) seeks to engage a construction contractor to carry out the public works project of paving Washington Avenue; and

WHEREAS, bid specifications for such public works paving project, which are appended to this Resolution, were published in accordance with NYS General Municipal Law section 103 and three bids were timely submitted and reviewed on August 12, 2019;

Now, therefore, BE IT RESOLVED, that the Board of Trustees of the Village of Chatham finds that, based upon the submitted per-unit “in-place” costs of materials and installation, the bid submitted by A. Colarusso & Son, Inc., of 91 Newman Rd., Hudson, will result in the lowest cost to the Village for the specified paving of Washington Avenue, and authorizes the preparation of a contract with A. Colarusso & Son, Inc. to carry out the paving project as specified in the bid specifications at the rates and costs specified in the bid documents submitted by A. Colarusso & Son, Inc., which are appended to this Resolution; and

BE IT FURTHER RESOLVED, that a Notice of Award shall forthwith be issued to the winning bidder identified above; and

BE IT FURTHER RESOLVED, that the Board of Trustees of the Village of Chatham authorizes the execution by the Mayor of a Contract with the above-named bidder, a copy of which is appended to this Resolution and, upon execution of such Contract, the issuance of a Notice to Proceed effective as of a date specified by the Department of Public Works; and

BE IT FURTHER RESOLVED, that the appropriate Village officials and employees shall take such steps as are necessary and appropriate to carry out the purposes of this Resolution.

August 12, 2019

Village of Chatham, New York
Tracy Memorial Village Hall
77 Main Street
Chatham, NY 12037

Village of Chatham

RESOLUTION

Number 4 of August 12, 2019

Granting General Authority to the Treasurer to Execute Escrow Agreements

WHEREAS, pursuant to section 110-75 of the Code of the Village of Chatham, the Planning Board and Zoning Board of Appeals are authorized to hire professional attorneys, engineers, planners, or other experts to advise or assist such boards in reviewing applications before them, at the applicant's expense; and

WHEREAS, such provisions of the Code of the Village of Chatham provide for the applicant to place funds in escrow with the Village to ensure the payment of fees and expenses incurred in connection with such review; and

WHEREAS, the Treasurer is the chief fiscal officer of the ^{Village}~~Town~~ and is responsible for the management of funds held by the Village, including such funds in escrow; and

WHEREAS, an Escrow Agreement template has been prepared for general use by the Village and reviewing boards in connection with the above, a copy of which is appended to this Resolution, which sets out the uniform terms under which such escrow is to be deposited by applicants and disbursed in order to pay the fees and expenses;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Chatham grants general and ongoing authorization to the Village Treasurer to accept escrow funds from applicants to the Planning Board or Zoning Board of Appeals on behalf of the Village and its reviewing boards, and to execute Escrow Agreements from time to time, as needed, in accordance with section 110-75 of the Code of the Village of Chatham and the Escrow Agreement template appended to this Resolution;

AND BE IT FURTHER RESOLVED, that the Board of Trustees of the Village of Chatham authorizes and directs the Village Treasurer to deposit such escrow funds received pursuant to such an Escrow Agreement in an account of the Village as permitted by law, and in such a manner as to identify such funds as being escrow funds deposited by the applicant, and to make disbursements and other transactions in relation to such escrow funds, in accordance with the Escrow Agreement template and section 110-75 of the Code of the Village of Chatham.

August 12, 2019