

VILLAGE OF CHATHAM, NEW YORK
BOARD OF TRUSTEES MEETING
TRACY MEMORIAL BUILDING
NOVEMBER 4, 2019
7:00 PM EST

MINUTES

Call to Order at 7:00 p.m.

Present: Mayor J. Howe; Trustees L. Packet; P. Minahan; M. Spock; Absent J. Boehme; Village Clerk D. Meyers; Attorney K. Dow; Fire Chief P. Rideout; Police Chief P. Volkmann; Newspaper Reporter E. Teasdale; Resident F. Iaconetti

First Public Comment (limited to 15 minutes): F. Iaconetti voicing concerns of sidewalk at Park Row and Depot Square.

Reports of Commissioners and Committees

Police Commissioner: Pete Minahan

Fire Commissioner: Trustee Melony Spock

Wastewater/Water Commissioner: Trustee Lenore Packet

Streets & Snow Removal Commissioner: Trustee Jaimee Boehme

Building Inspector: Attached

Approval of Minutes: October 14, 2019 - So moved by Trustee M. Spock; seconded by Trustee P. Minahan. Approved by all.

New Business:

1. **Resolution:** To approve the Tracy Memorial Hall 77 Main Street Chatham NY 12037 as the polling place for the Village elections on Wednesday, March 18, 2020 from 12:00 noon until 9:00 p.m. So moved by Trustee L. Packet; seconded by Trustee M. Spock. Approved by all.
2. **Resolution:** To approve the closing of Park Row and the use of Village streets from the Morris Memorial to Main Street, Kinderhook Street, Shore Road, Eaton Avenue, Woodbridge Avenue and the school road as well as police assistance for the annual Ray Barbuti Turkey Trot on November 28, 2019 from 8:30 a.m. to 12:30 p.m. So moved by Trustee M. Spock; seconded by Trustee L. Packet. Approved by all.
3. **Resolution:** To approve the DPW purchase of water pipe for Depot Square at a cost of \$4,617.00 from Ferguson Waterworks as outlined in the attached PO dated October 17, 2019 along with two additional written quotes. So moved by Trustee L. Packet; seconded by Trustee P. Minahan. Approved by all.
4. **Resolution:** To approve the DPW purchase of Badger Meters from Schmidt's Wholesale, Inc. as the exclusive distributor at a cost of \$8,173.44 as outlined in the attached PO dated October 17, 2019. So moved by Trustee M. Spock; seconded by Trustee L. Packet. Approved by all.
5. **Resolution:** To approve the transfer of \$7,300 from 16201.01 Buildings Salaries to 16204.01 Buildings Contractual to be expended for third party cleaning services. So moved by Trustee L. Packet; seconded by Trustee M. Spock. Approved by all.
6. **Resolution:** Whereas, there has been insufficient need of maintenance and repairs at the Tracy Memorial Village Hall to warrant a Village position of "Tracy Maintenance" and no such need is anticipated to arise, the Village employee position of "Tracy Maintenance" is hereby eliminated. So moved by Trustee M. Spock; seconded by Trustee P. Minahan. Approved by all.
7. **Resolution:** To accept the Village of Chatham Board of Trustees as the Lead Agency for the completion of the Full Environmental Assessment Form. So moved by Trustee P. Minahan; seconded by Trustee L. Packet. Approved by all.

8. **Resolution:** To approve the Full Environmental Assessment Form as a Type 1 project. So moved by Trustee L. Packet; seconded by Trustee M. Spock. Approved by all.
9. **Resolution:** To accept the Full Environmental Assessment Form as a Negative Declaration. So moved by Trustee M. Spock; seconded by Trustee L. Packet. Approved by all.
10. **Resolution:** SEQRA determination, subsequent to review of FEAF, Parts 2 and 3, for Local Law Number 2 of 2019, "A Local Law to Amend the Zoning Code of the Village of Chatham".
11. **Resolution:** To approve the proposed Local Law Number 2 of 2019, "A Local Law to Amend the Zoning Code of the Village of Chatham" as set forth in the attached Resolution # 8. So moved by Trustee M. Spock; seconded by Trustee L. Packet. Trustee P. Minahan stating "Nay". Approved by all others.
12. **Resolution:** To approve the Planning Board meeting day be changed from the third Monday of the month to the fourth Monday of the month effective immediately with no change in meeting time of 7:30 p.m. So moved by Trustee Packet; seconded by Trustee P. Minahan. Approved by all.
13. **Resolution:** To approve one time sewer relief for pool fill up at 150 Hudson Avenue in the amount of \$388.80. So moved by Trustee P. Minahan; seconded by Trustee L. Packet. Approved by all.
14. **Resolution:** To approve one time sewer relief for outdoor water usage (outdoor meter broke) at 175 Hudson Avenue in the amount of \$61.26. So moved by Trustee L. Packet; seconded by Trustee M. Spock. Approved by all.
15. **Resolution:** To approve the renewal of the health insurance plan ^{MVP} effective January 1, 2020 at an increase of 5.5% from last year and as stated in the attached report from Brown and Brown and dated October 28, 2019. So moved by Trustee P. Minahan; seconded by Trustee L. Packet. Approved by all.
16. **Resolution:** To approve the renewal proposal from Metzwood Insurance for Liability Insurance through Trident Public Risk Solutions dated October 23, 2019 for coverage from November 10, 2019 – November 10, 2020 and attached hereto. So moved by Trustee M. Spock; seconded by Trustee P. Minahan. Approved by all.

Items for Discussion:

Morris Memorial Contribution

Water Policy/Shut off Notice Fee – Mayor Howe talking of decreasing penalty on water/sewer bills which would require an amendment to our Local Laws and rescinding Resolution relating to \$50.00 shut off notice fee.

Elm Street Crosswalk – Needs to be reviewed again

Second Public Comment Period (limited to 15 minutes): E. Teasdale inquiring about OSC update/was money paid for unpaid Village payroll taxes yet? Thank you to Village for closing Kinderhook Street for Halloween. F. Iaconetti requesting more documentation for the meetings. Inquired about the changing of snow tires yearly. Also inquiring about Morris Memorial Turkey Trot costs, if any.

Adjournment: So moved by Trustee M. Spock; seconded by Trustee P. Minahan and approved by all at 8:09 p.m.

Next meeting:

December 9, 2019

7:00 p.m.

Board of Trustees Village of Chatham

RESOLUTION

Number 8 of November 4, 2019

To enact Local Law No. 2 of 2019

“A Local Law to Amend the Zoning Code of the Village of Chatham”

WHEREAS, in on July 9, 2015, the Board of Trustees of the Village of Chatham adopted a substantial update to the Village’s Comprehensive Plan, which remains in effect; and

WHEREAS, the Village Board thereafter constituted and maintained an *ad hoc* zoning review committee of citizens of the Village of Chatham, in order to review the Village Zoning Code in light of the updated Comprehensive Plan and recommend changes to the Zoning Code to ensure consistency with the Comprehensive Plan, to update definitions, to review new land use issues identified by the Comprehensive Plan and recommend changes necessary to address such issues.

WHEREAS, the committee, working with a consultant, delivered a draft of its recommendations, which was then subjected to further review through public workshop meetings of the Village Board, members of the zoning review committee, and Village Attorney, to further refine the proposed law; and

WHEREAS, the proposed law was designated a Type 1 action for purposes of SEQRA, and a negative declaration was issued by the Chatham Village Board of Trustees on November 4, 2019, determining that the proposed law will result in no significant adverse impacts on the environment; and

WHEREAS, the proposed law was submitted to the Columbia County Planning Board in accordance with General Municipal Law section 239-m, which found that the proposed law has no significant county-wide or intercommunity impacts and may be enacted by the Village Board by a simple majority vote; and

WHEREAS, the proposed law was submitted to the Village of Chatham Planning Board which issued its advisory report on September 23, 2019; and

WHEREAS, the proposed law was subject to two public hearings, duly and timely noticed to the public and required entities and held in accordance with law, on September 3, 2019 and November 4, 2019; and

WHEREAS, the Local Law was delivered in its final form to the desks of all Village Trustees on October 25, 2019; and

WHEREAS, all legal prerequisites to the enactment of such local law have been timely completed; and

WHEREAS, the Board of Trustees of the Village of Chatham finds that it is in the best interest of the Village of Chatham to enact Local Law Number 2 of 2019, "A Local Law to Amend the Zoning Code of the Village of Chatham."

It is hereby **RESOLVED**, by the Board of Trustees of the Village of Chatham, that Local Law Number 2 of 2019, "A Local Law to Amend the Zoning Code of the Village of Chatham," which includes both revision of the text and tables of the Zoning Code of the Village of Chatham and revision of the Official Zoning Map, is hereby enacted; and

BE IT FURTHER RESOLVED, that the Mayor, Clerk, Treasurer, Attorney, and other Village personnel, are authorized and directed to carry out such further actions as are necessary to implement the foregoing.

November 4, 2019

Village of Chatham, New York
Tracy Memorial Village Hall
77 Main Street
Chatham, NY 12037

Lenore - Aye
Melony - Aye
Pete - ~~Aye~~ Nay
John - Aye