

**VILLAGE OF CHATHAM, NEW YORK  
BOARD OF TRUSTEES MEETING  
TRACY MEMORIAL BUILDING  
DECEMBER 14, 2020  
7:00 PM EST**

**VIA WEBEX**

**MINUTES**

**Call to Order at 7:00 p.m.**

**Present:** Mayor J. Howe; Trustees P. Minahan; J. Boehme; J. Russell; M. Spock; Village Clerk/Treasurer D. Meyers; Village Deputy Clerk P. DeLong; Deputy Police Chief J. Alessi; Fire Chief E. Barnes; Building Inspector E. Reis; DPW Employee J. Peck; Attorney K. Dow; CPA R. Patterson; Newspaper Reporter E. Teasdale; C. Coolidge

**First Public Comment (limited to 15 minutes):** Resident/Clock Winder S. Piazza with an update on the clock and need for repairs

**Reports of Commissioners and Committees**

Police Commissioner: Pete Minahan

Fire Commissioner: Trustee Melony Spock

Wastewater/Water Commissioner: Trustee Jodie Russell

Streets & Snow Removal Commissioner: Trustee Jaimee Boehme

Building Inspector: Attached

Approval of Minutes of November 9, 2020. So moved by Trustee J. Russell; seconded by Trustee J. Boehme. Approved by all.

Approval of Budget to Actual Report of November, 2020. So moved by Trustee M. Spock; seconded by Trustee P. Minahan. Approved by all.

**New Business:**

**1. Resolution:** To authorize the Mayor to sign the Town of Chatham Fire Protection Contract for the term January 1, 2021 to December 31, 2021 between the Village of Chatham and the Town of Chatham. So moved by Trustee J. Boehme; seconded by Trustee J. Russell. Approved by all.

**2. Resolution:** To authorize the Mayor to sign the Town of Ghent Fire Protection Contract for the term January 1, 2021 to December 31, 2021 between the Village of Chatham and the Town of Ghent. So moved by Trustee J. Boehme; seconded by Trustee M. Spock. Approved by all.

**3. Resolution:** To authorize the Mayor to sign the Town of Kinderhook Fire Protection Contract for the term January 1, 2021 to December 31, 2021 between the Village of Chatham and the Town of Kinderhook. So moved by Trustee P. Minahan; seconded by Trustee J. Boehme. Approved by all.

**4. Resolution:** To approve the budget line transfer from the Contingency Fund (19904.01) to the Benefits Line (34108.01) in the amount of \$2,963.24 to cover the cost of NYS Cancer Benefit Program for Volunteer Firefighters. So moved by Trustee P. Minahan; seconded by Trustee M. Spock. Approved by all.

**5. Resolution:** To approve and authorize the Mayor to sign the Schmidt's Wholesale, Inc. Quote dated November 19, 2020 for Badger hardware and software as an upgrade to our existing equipment in the amount of \$16,345.72. So moved by Trustee J. Russell; seconded by Trustee M. Spock. Approved by all.

**6. Resolution:** To approve one time sewer relief in the amount of \$259.75 to Katherine Kim at 65 High Street for outdoor watering. So moved by Trustee J. Boehme; seconded by Trustee M. Spock. Approved by all.

**7. Resolution:** To approve one time sewer relief in the amount of \$4,117.37 to Peter Madsen at 158 Hudson Avenue for a water leak. So moved by Trustee P. Minahan; seconded by Trustee J. Russell. Approved by all.

8: **Resolution:** To authorize the Village Clerk to advertise for the Village Clerk position. So moved by Trustee M. Spock; seconded by Trustee J. Boehme. Approved by all.

9: **Resolution:** To accept the hire of Crystal Coolidge to the Village of Chatham Police Department effective immediately. So moved by Trustee J. Boehme; seconded by Trustee P. Minahan. Approved by all.

10: **Resolution:** To accept the T-Mobile Agreement for the Village of Chatham Police Department for cell phone service. So moved by Trustee M. Spock; seconded by Trustee J. Russell. Approved by all.

#### **Items for Discussion:**

**Black Dot Cell Tower Lease** – Conversation to continue

**Village of Chatham Court** – Mayor proposes to abolish. Attorney provided information regarding need for Permissive Referendum

**Local Law Committee** – Meetings are underway with the first order of business “sidewalks”

**Clock Tower** – Proposal submitted (\$3500) for analysis to repair Village Clock. Determination of ownership rights of tower and clock need to be reviewed by Attorney from existing Deed.

#### **Correspondence**

Kevin Goold Resignation from Police Department

Emmett Callahan Resignation from Police Department

Patricia DeLong Resignation as the Deputy Clerk

Debra Meyers Intention to Resign as the Village Clerk

Raymond Kennedy Letter

**Second Public Comment Period (limited to 15 minutes):** S. Piazza inquiring about speed signs proposed by PD as an item to share with other municipalities. Also inquiring to Building Inspector about wall being erected next to Herringtons without a permit.

**Executive Session:** To discuss the employment history of a particular employee.

**Into Executive Session:** So moved by Trustee J. Russell; seconded by Trustee M. Spock at 8:15 p.m. Approved by all.

**Out of Executive Session:** So moved by Trustee J. Boehme; seconded by Trustee M. Spock at 8:47 p.m. Approved by all.

**Adjournment:** So moved by Trustee P. Minahan; seconded by Trustee J. Russell. Approved by all at 8:48 p.m.

#### **Next meeting:**

**January 11, 2021**

**Respectfully submitted**

**Debra Meyers**

**Village Clerk/Treasurer**