

**VILLAGE OF CHATHAM, NEW YORK
BOARD OF TRUSTEES MEETING
VIA WEBEX
MARCH 8, 2021
7:00 PM EST**

MINUTES

PUBLIC HEARING: N/A

Called to Order: 7:01 PM

Present: Mayor J. Howe; Trustees P. Minahan, M. Spock, J. Russell, J. Boehme; Attorney K. Dow; Village Clerk D. Kelleher; DPW Foreman P. Genovese; Fire Chief E. Barnes; Deputy Police Chief J. Alessi; Town Council V. Pitkin; Newspaper Reporter E. Teasdale; Building Inspector E. Reis; Residents K. Schassler, S. Piazza, D. Levow, A. Morrell, K. Kneller, GCSD, L. Locke.

First Public Comment (limited to 15 minutes): Comments by resident K. Kneller regarding Chatham Rural Cemetery. The cemetery is beautiful place to respect deceased relatives, seek comfort, history, exercise, walking area and park. Highest point in Village with views of the Catskills. The roadways and buildings are in need of repair and financial help. No other public comment.

Reports of Commissioners and Committees:

Police Commissioner: Pete Minahan

Fire Commissioner: Trustee Melony Spock

Wastewater/Water Commissioner: Trustee Jodie Russell

Streets & Snow Removal Commissioner: Trustee Jaimee Boehme

Building Inspector: Erin Reis

Approval of Minutes of February 8, 2021. So moved by Trustee J. Russell; seconded by Trustee J. Boehme. Approved by All.

Approval of Minutes of March 3, 2021, *Special Meeting*. So moved by Trustee P. Minahan; seconded by Trustee M. Spock. Approved by All.

Approval of Budget to Actuals for the Month of February, 2021. So moved by Trustee J. Boehme; seconded by Trustee J. Russell. Approved by All.

Addendum to Emergency Preparedness Plan 2021: Overview of Public Employer Health Emergency Plan 2021 given by Eric Barnes.

New Business:

- **Resolution 1** – To approve Budget Line Transfer in the amount of \$13,407.22 from Budget line General Fund Unassigned (unappropriated) (917), to Budget line General Repairs Equipment (51102.01). So Moved by M. Spock; seconded by P. Minahan. Approved by All.
- **Resolution 2** – To approve Budget Line transfer in the amount of \$150.00 from Budget Line Buildings Grant Writer (16204.01) to Budget Line Buildings Repair and Maintenance (16204.01). So Moved by J. Russell; seconded by M. Spock. Approved by All.
- **Resolution 3** – To approve Budget Line Transfer in the amount of \$248.75 from Budget Line Bucket Loader Interest (97357.12), to Budget Line Bucket Loader Principal (97356.12). So Moved by J. Boehme; seconded by P. Minahan. Approved by All.
- **Resolution 4** – To approve Budget Line Transfer in the amount of \$248.75 from Budget Line Bucket Loader Interest (97357.13), to Budget Line Bucket Loader Principal (97356.13). So Moved by P. Minahan; seconded by M. Spock. Approved by All.
- **Resolution 5** – To approve Budget Line Transfer in the amount of \$248.75 from Budget Line Bucket Loader Interest (97357.01), to Budget Line Bucket Loader Principal (97356.01). So Moved by J. Boehme; seconded by M. Spock. Approved by All.
- **Resolution 6** – To approve Budget Line Transfer in the amount of \$2308.00 from Budget Line State Retirement PFRS (90158.01), to Budget Line State Retirement NYLRS (90108.01). So Moved by M. Spock; seconded by J. Boehme. Approved by All.

- **Resolution 7** – To approve Budget Line Transfer in the amount of \$1300.00 from Budget Line Purification Equipment (83302.12), to Budget Line Telephone (83204.12). So Moved by J. Russell; seconded by P. Minahan. Approved by All.
- **Resolution 8** – To authorize the Fire Chief, Eric Barnes, to enter into an agreement with any other not for profit fire department, vendor, or 3rd party for the sale of surplus equipment from the Chatham Fire Department. Specifically for authorization to sell the twenty(20) old, surplus 2009 Scott 75 Air packs, and authorization to sell the 44 -2.2 air bottles. So Moved by P. Minahan; seconded by M. Spock. Approved by All.
- **Resolution 9** – To approve and accept the Public Employer Health Emergency Plan 2021, 1st draft dated 2/10/2021, and add it to the Villages EPP beginning April 2021. So Moved by P. Minahan; seconded by J. Russell. Approved by All.
- **Resolution 10** – To approve and adopt the Implementation Plan for Police Reform and Reinvention Pursuant to Executive Order 203. *Ken Dow corrected the year in the first line of Resolution from 2021 to 2020.* Roll call as follows:
 - Trustee P. Minahan – Aye
 - Trustee M. Spock – Aye
 - Trustee J. Boehme – Aye
 - Trustee J. Russell – Aye
 - Mayor J. Howe – Aye
- **Resolution 11** – To approve and accept the lowest bid, in the amount of \$13,407.22 from Sourcewell, for purchase of mower. So Moved by J. Boehme; seconded by P. Minahan. Approved by All.
- **Resolution 12** – To approve Budget Line transfer in the amount of \$400.00 from Budget Line Police Office and Essential Supplies (31204.01) to Budget Line Clothing Allowance (31204.01). So Moved by J. Russell; seconded by P. Minahan. Approved by All.

Items for Discussion:

- Village of Chatham Benefits Policy has been updated and pending Attorney K. Dow review before finalized.
- AT&T Cell Tower contract Expires 03/31/2021 (Black Dot Communications). Pending J. Howe review.
- Clock Tower - Ownership, Deed/Title search. Looking to have Title search completed.
- Chatham Rural Cemetery – Municipality statute allows donation to a cemetery corporation. Is cemetery incorporated? If not, can it be? Need to look further into possible documents of incorporation. For sake of discussion at budget workshops the Mayor proposed we plug in \$3K for financial support of the Rural Cemetery.
- Facebook Administrator - Yes it makes sense to have more than one person with authority to make changes. We will work on that.
- Codes Committee – M. Spock – Sidewalk code and food truck code drafts should be ready by the next meeting.
- Mayor gave thanks to the Police Reform Committee for their time and commitment.
- Budget meetings will be around the 1st of April. Renovations on the Tracy Memorial building to begin by April 1.

Second Public Comment Period (limited to 15 minutes): Resident L. Locke offered comment regarding Chatham Rural Cemetery. She lives near the area and is disturbed by the work that has gone on. Upset by the increase in traffic, dirt bikes, and trucks. It is disturbing and disruptive. An area of Milkweed was destroyed. As far as she knows no permits were obtained and neighbors were not contacted. Mayor said he will walk up there and take a look around. He appreciates the information.

Resident K. Schassler agrees with L. Locke. She knows that it is open and beautiful and anyone involved in cleaning it up did a great job, but there is definitely much more traffic. She doesn't know how they get there. Parking will be an issue if it opens up. Ability to turn around will be a problem. She isn't happy not being in the know.

Executive Session: To discuss the employment history of a particular person and collective negotiations pursuant to the Taylor Law.

Adjournment: So moved by Trustee M. Spock; seconded by Trustee J. Boehme at 8:52 PM. Approved by all.
Next meeting: April 12, 2021 7:00pm

Respectfully submitted,

Desiree Kelleher