

**VILLAGE OF CHATHAM, NEW YORK BOARD OF TRUSTEES MEETING  
TRACY MEMORIAL BUILDING  
APRIL 12, 2021 7:00 PM EST**

**MINUTES**

**Call to Order: 7:00pm**

**Present: Mayor J. Howe; Trustees P. Minahan, M. Spock, J. Russell, J. Boehme; Building Inspector E. Reis; Fire Chief E. Barnes; DPW Foreman P. Genovese; CPD Officer C. Coolidge; Residents S. Piazza, V. Pitkin, L. Locke, K. Schassler; PS21 Operations Director K. Mackerer.**

**First Public Comment (limited to 15 minutes):** None.

**Reports of Commissioners and Committees:**

Police Commissioner: Pete Minahan

Fire Commissioner: Trustee Melony Spock

Discussion about possible purchase of much needed vehicle for FD. Appreciation mentioned for P. Rideout for his labor and assistance with repairs on existing FD vehicle.

Wastewater/Water Commissioner: Trustee Jodie Russell

Streets & Snow Removal Commissioner: Trustee Jaimee Boehme

Building Inspector: Erin Reis - Attached

**Approve the Minutes of March 8, 2021** - So moved by J. Russell, seconded by M. Spock. Approved by all.

**Approve the Minutes of April 5, 2021 Organizational Meeting** – So moved by J. Boehme, seconded by P. Minahan. Approved by all.

**Approve the Budget to Actuals for the Month of March, 2021** – So moved by J. Russell, seconded by M. Spock. Approved by all.

**PS21 Presentation** – Kelly Mackerer, Resident and PS21 Operations Director.

Would like to reintroduce PS21 to the Village and to see it as “part of the Village”. Located 1 mile north of Village on Route 66. Not just a performance venue, but as a community space. Trail system (3 miles) open sun up to sun down. Would like trails to connect to Village. Outside space available for use for community events. Suggested kiosk in Village for map and community use.

Suggestion made by J. Boehme to link PS21 from our Village website. P. Minahan asked if facility can be rented. K. Mackerer responded in the affirmative.

**New Business:**

- **Resolution 1** – To approve Budget Line Transfers according to attached Schedule of Transfers Budget to Actuals April 12, 2021. *So moved by P. Minahan, seconded by J. Russell. Approved by all.*
- **Resolution 2** – To approve and accept attached recommendations of the General Convention of the Chatham Fire Department. *So moved by J. Boehme, seconded by J. Russell. Approved by all.*
- **Resolution 3** – To authorize the Mayor to sign an agreement authorizing the Columbia County MIS department to provide shared services to the Village of Chatham, for a period of one year January 1, 2021 to and through December 31, 2021. *So moved by J. Boehme, seconded by P. Minahan. Approved by all.*
- **Resolution 4** – To authorize solicitation of bids for DPW purchase of new Four-wheel drive 19,500# GVW Truck specified in BID# REF-VOC-01-21. *So moved by M. Spock, seconded by J. Russell. Approved by all.*

- **Resolution 5** – To approve re-hiring Joseph Favorito as a Police Officer. *So moved by P. Minahan, seconded by J. Boehme. Approved by all.*
- **Resolution 6** – To authorize the purchase of four (4) body cameras from Motorola (Watchguard) per attached quote Chatham PD (4) V300 Paas, 4x Body Cameras at \$49 per month, 1x Transfer Station (8 Bay) at \$30 per month, Installation at \$1000. *So moved by P. Minahan, seconded by J. Russell. Approved by all.*
- **Resolution 7** – To authorize the Mayor to sign the agreement with Chazen Companies dated March 23, 2021 for the Village of Chatham Proposal for Consolidated Funding Application Preparation Community Development Block Grant (CDBG) – Infrastructure Proposal No. 210.65. *So moved by M. Spock, seconded by J. Boehme. Approved by all.*
- **Resolution 8** – To approve and accept the lowest bid for DPW Highway Garage Roof in the amount of \$3800.00 (no tax), from Phelps Brothers Roofing. *So moved by J. Boehme, seconded by P. Minahan. Approved by all.*
- **Resolution 9** – To approve and authorize the Mayor to sign an agreement between the Village of Chatham and the Chatham Central School District regarding a dock and Smith Pond access. *So moved by J. Russell, seconded by P. Minahan. Approved by all.*

#### **Items for Discussion:**

- Clock Tower - Ownership, Deed/Title search
  - S. Piazza expressed concern about potential damage to clock due to construction and brick pointing. Response is that the clock will be covered prior to work being done.
- Codes – Sidewalks. Tabled until next meeting.

#### **Second Public Comment Period (limited to 15 minutes):**

**Executive Session:** To discuss the employment history of a particular person and collective negotiations pursuant to the Taylor Law. *Motion to **enter into Executive session at 8:00pm** by M. Spock, seconded by J. Russell. Approved by all.*  
*Motion to **leave Executive session at 8:59pm** by J. Boehme, seconded by P. Minahan. Approved by all.*

**Adjournment:** *So moved by J. Russell, seconded by P. Minahan. Approved by all at 9:00pm.*

**Next meeting: May 10, 2021 7:00pm**

Respectfully submitted,

Desiree Kelleher  
 Village Clerk  
 (rev.04/14/2021)