

**VILLAGE OF CHATHAM, NEW YORK, BOARD OF TRUSTEES MEETING
TRACY MEMORIAL BUILDING
77 MAIN STREET, CHATHAM, NY 12037
JUNE 14, 2021 7:00 PM EST**

AGENDA

PUBLIC HEARING: To discuss submission of a Grant application to compete for funds available through the NYS administered Community Development Block Grant (CDBG).

Call to Order:

Public Hearing Comments:

PUBLIC HEARING Adjournment:

REGULAR SESSION:

Call to Order:

First Public Comment (limited to 15 minutes):

Reports of Commissioners and Committees:

Building Inspector: Erin Reis

Wastewater/Water Commissioner: Trustee Jodie Russell

Streets & Snow Removal Commissioner: Trustee Jaimee Boehme

Police Commissioner: Pete Minahan

Fire Commissioner: Trustee Melony Spock

Presentation by Matt Wood regarding the idea of a possible merge of the **Morris Memorial and Crellin Park**, for a Recreation Center at Crellin Park that is operated by the Morris.

Presentation by Cara Humphrey regarding **Solarize Chatham**, a program selected by the Town of Chatham.

Approve the Minutes of May 10, 2021 Board Meeting.

Approve the Minutes of May 17, 2021 Special Board Meeting.

Approve the Minutes of May 24, 2021 Special Board Meeting

Approve the Budget to Actuals for the Month of May 2021.

New Business:

1. Resolution – To authorize the Village of Chatham Submission of a Grant Application to the NYS Office of Community Renewal (OCR) through the 2021 Consolidated Funding Application (CFA) Process

Whereas, the New York State Office of Community Renewal (OCR) is accepting applications from eligible communities to compete for funds available through the NYS administered Community Development Block Grant (CDBG) Program through the 2021 CFA application process; and

Whereas, CDBG is a federally-funded program that provides financial resources to assist in the development of viable communities by providing decent housing and a suitable living environment by expanding economic opportunities, principally for persons of low and moderate income; and

Whereas, the Village of Chatham has held a public hearing to consider its infrastructure, public facility and economic development/community development needs and has identified the CDBG program as a grant resource to support community development initiatives; and

Whereas, the Village of Chatham plans to submit a CDBG grant application recognizing the OCR application process requires that the governing body of the applicant authorize the submission of the application and related actions; and

Therefore, be it Resolved, that the Village Board of Trustees hereby authorizes and directs that the Mayor or the Village designated representative submit the application to OCR and to act in connection with the submission of the application, including execution of all required certifications and forms and to provide such additional information as may be required.

Trustee Pete Minahan
Trustee Jaime Boehme
Trustee Jodie Russell
Trustee Melony Spock
Mayor John Howe

2. Resolution – To approve Budget Line Transfers according to attached **Schedule of Transfers** Budget to Actuals June 14, 2021.

3. Resolution –To approve the budget line transfer from account 917 (General Fund Unappropriated Fund Balance) to account 31202.01 (Police Equipment) in the amount of \$15,122.70 for the **purchase of a speed sign and trailer** approved through Board Resolution May 24, 2021 (Special Meeting).

4. Resolution – To approve the **upfitting of Chatham Police vehicle** per Quote # _____, dated _____, in the amount of \$ _____ from _____.

5. Resolution – To approve the budget line transfer of \$ _____ from account 917 (General Fund Unappropriated Fund Balance) to account 31202.01 (Police Equipment), for the purpose of **upfitting Chatham Police vehicle**.

6. Resolution – To authorize the (CPD) purchase of **laptop computer and printer**, per L-Tron Q#LTCQ21149 dated May 7, 2021 (\$693.17) and per Telrepco Q#0104563 dated April 19, 2021 (\$2215.00), for a total of \$2908.17.

7. Resolution - To approve the budget line transfer of \$2908.17 from account 917 (General Fund Unappropriated Fund Balance) to account 31202.01 (Police Equipment), for the purchase of **laptop computer and printer**.

8. Resolution - To approve the (CPD) purchase of **lettering, stripe and chevron for Chatham Police vehicle**, per estimate provided by Matt's signs, dated April 19, 2021, not to exceed \$450.

9. Resolution - To approve the budget line transfer of \$450.00 from account 917 (General Fund Unappropriated Fund Balance) to account 31202.01 (Police Equipment), for the **lettering, stripe and chevron for Chatham Police vehicle**.

10. Resolution – To approve the **upfitting of Chatham FIRE Department vehicle** per Quote# _____, dated _____, in the amount of \$ _____ from _____.

11. Resolution – To approve the budget line transfer of \$ _____ from account 917 (General Fund Unappropriated Fund Balance) to account 34102.01 (Fire Equipment), for the purpose of **upfitting Chatham FIRE Department vehicle**.

12. Resolution - To approve the (CFD) purchase of **lettering, stripe and chevron for Chatham FIRE vehicle**, per Next Gen Signs, Inc. Quote dated April 19, 2021 in the amount of \$1400.00.

13. Resolution - To approve the budget line transfer of \$1400.00 from account 917 (General Fund Unappropriated Fund Balance) to account 34102.01 (Fire Equipment), for the **lettering, stripe and chevron for Chatham FIRE vehicle**.

14. Resolution - To authorize the hiring of **Temporary/Seasonal DPW employee** pending interviews.

15. Resolution - To authorize the Village clerk to investigate and advertise for a **Planning Board/Zoning Board Secretary**.

16. Resolution – To approve the May 18, 2021 NYSEG agreement to **replace the Village Street lights with LED**, pending review of the agreement by Village Attorney K. Dow.

Items for Discussion:

- Chatham Rescue Squad

Second Public Comment Period (limited to 15 minutes):

Executive Session: To discuss the employment history of a particular person and collective negotiations pursuant to the Taylor Law.

Adjournment:

Next meeting: July 12, 2021 7:00pm

(rev.06/11/2021)

**SCHEDULE OF TRANSFERS
BUDGET TO ACTUALS**

JUNE 14, 2021

1. To approve the budget line transfer from account 34104.01 (Fuel Oil) to account 34102.01 (Fire Equipment) in the amount of \$1350.00 for a shortage in the budget line for budget year 2020/2021.
2. To approve the budget line transfer from account 19904.01 (Contingency) to account 81604.01 (Refuse Removal) in the amount of \$5,000 to cover underestimated trash bid renewal.
3. To approve the encumbrance of funds in the amount of \$2712.00 from General Fund expenditure line 31204.01 (Police Office and Essential Supplies) from the 2020/2021 budget year, for the **purchase of CPD Body Cameras**.