

BOARD OF TRUSTEES MEETING; VILLAGE OF CHATHAM, NEW YORK
TRACY MEMORIAL BUILDING, 77 MAIN STREET, CHATHAM, NY 12037

March 13, 2023; 7:00pm Regular Meeting

AGENDA

Call to Order (Regular Meeting):

First Public Comment (limited to 15 minutes):

Departments and Committees Reports:

>Building Department: Building Inspector, Erin Reis.

>Police Department: Acting Chief J. Alessi; Police Commissioner Pete Minahan.

>Fire Department: Chief P. Rideout; Fire Commissioner Melony Spock.

>DPW: Foreman P. Genovese; Wastewater/Water Commissioner Karyn Schassler, Streets & Snow Removal Commissioner of Jaimee Boehme.

Approve Minutes of February 13, 2023.

Approve the February 2023 Budget to Actuals.

NEW BUSINESS:

Resolution 17 of 2023 – To authorize the DPW to apply for **Work Zone Permits** on State Route 66 (Hudson Avenue) from the intersection of Route 66 and Route 203 to Dardess Drive, including **reducing the speed limit** from **30mph to 20mph Monday-Friday, 6am to 5pm** for the duration of the **Hudson Avenue Water Main project**.

Resolution 18 of 2023 – To approve and accept **Wm. J. Keller & Sons Construction Corporation BID# REF-VOC-DPW-BORE**, dated 02/21/2023, in the amount of **\$236,400.00** for **12" HDPE Directional Boring** as part of the **Hudson Avenue Water Main project** (Route 66 from Church St to Dardess Drive).

Resolution 19 of 2023 – To grant one-time **sewer relief** for **Larry Anito** in the amount of **\$1084.88** due to a hot water heater leak at **47 Austerlitz Street**.

Resolution 20 of 2023 – To approve a request by **Colleen O'Sullivan** to dismiss a **parking ticket** which was issued to her on 2/10/23, on the grounds of insufficient clear signage, and to **reimburse her \$25 fine** paid.

Resolution 21 of 2023 – To authorize the **Chatham Fire Department** to purchase **TIRES** in the amount of **\$6865** from **Premier Fire Apparatus, Inc.**, per Estimate ALB-4206 dated 2/27/23.

Resolution 22 of 2023 – To approve a **budget line transfer** in the amount of **\$600** *from* **16204 Buildings Fuel Oil** *to* **16204 Buildings CE** to cover the overage due to replacement of door hardware at the Tracy.

Resolution 23 of 2023 – To approve a **budget line transfer** in the amount of **\$14,598.86** *from* budget line **19904 Contingency** *to* **90898 Medical Benefits** to cover the additional cost of two employees added to the Village MVP Medical and CDPHP/Delta Dental Family Plans.

Resolution 24 of 2023 - To approve **Budget line transfers**, in the amounts of **\$3164** *from* Budget Line **90108 State Retirement**, and **\$1287** *FROM* Budget Line **19104 Unallocated Insurance**, for a **total of \$4451**, *to* Budget Line **90158 Fire and Police Retirement** to cover the more than anticipated cost of PFRS (Police and Fire Retirement System).

Items for Discussion:

- Revisions to the Sewer Law – Introduced in February by Village Attorney K. Dow. (Need to set Public Hearing).
- FYI, Save the Date: CABA looking at Summerfest (Saturday, July 8), Octoberfest (Saturday, September 30) and Winterfest (Saturday, December 9).
- Parking on Main Street
- Food Pantry Sign for in front of the Tracy.
- Budget Process and dates for Workshops and Public Hearing.
- Food Trucks codes committee – Workshop held February 13, 2023; 6pm.
- Village Fee Schedule – add fee for Food Trucks, and update other fees.
- Need for garden care in Village.

FYI, the following resolutions have been tabled and moved to the next agenda:

Resolution – (need the revised agreement) To approve, and authorize the Mayor to sign a **Shared Services Agreement** between **NYSDOT** and the Village of Chatham, for a **4-year** period from _____ to _____, dated _____.

Resolution – To authorize the DPW to purchase **GPS hardware** in the amount of **\$2775**, per the estimate dated _____, from **Land Logics Group**.

Resolution – To authorize the DPW to purchase an **iPad** in the amount of **\$1500** from _____, per Quote # _____, dated _____.

Resolution – To approve, and authorize the Mayor to sign an agreement between the Village of Chatham and _____ in the amount of **\$35 per month**, for the period _____ to _____ per Q# _____, dated _____, for **iPad Data Services**.

Resolution – To accept, and authorize the Mayor to sign the **Light Emitting Diode (LED) Street Light Conversion Letter Agreement** dated March 6, 2023, between New York State Electric and Gas (**NYSEG**) and the Village of Chatham.

Second Public Comment Period (limited to 15 minutes):

Executive Session:

Adjournment:

(rev.03/15/23)

Next meeting: April 10, 2023 7:00pm