

February 13, 2023; 7:00pm Regular Meeting

MINUTES

**Call to Order (Regular Meeting):** 7pm by Mayor J. Howe.

**Present:** Mayor J. Howe; Trustees J. Boehme, M. Spock, P. Minahan, K. Schassler; Village Attorney K. Dow; Treasurer P. DeLong; Village Clerk D. Kelleher; Deputy Clerk S. Davis, Jr; Acting Police Chief J. Alessi; Fire Chief P. Rideout. **Not present:** Code Enforcement Officer E. Reis.

**First Public Comment (limited to 15 minutes):** None.

**Departments and Committees Reports:**

>Building Department: Building Inspector, Erin Reis. *No questions about submitted report.*

>Police Department: Acting Chief J. Alessi; Police Commissioner Pete Minahan. *Presented by Acting Chief Alessi. Next Police Reform Committee meeting in the Fall 2023. Open to ideas for no overnight parking reminders. Now eligible for STOP DWI NY funding for designated dates. Now eligible again for Body Armor Program funding. Multiple summer events including new to Chatham, Balloon Festival June 23-25.*

>Fire Department: Chief P. Rideout; Fire Commissioner Melony Spock. *Presented by Chief P. Rideout.*

>DPW: Foreman P. Genovese; Wastewater/Water Commissioner Karyn Schassler, Streets & Snow Removal Commissioner Jaimee Boehme.

**Approve Minutes of January 9, 2023.** *So moved by M. Spock, seconded by K. Schassler. Approved by all.*

**Approve the January 2023 Budget to Actuals.** *So moved by J. Boehme, seconded by P. Minahan. Approved by all.*

**NEW BUSINESS:**

**Resolution 6 of 2023** – To approve CPD hiring of **Paul Strobel** effective upon completion of the Oath of Office, 2/17/23, at a rate of \$20.26, per the adopted CPD Teamsters Local 294 Union contract (June 1, 2020 – May 31, 2023). *So moved by P. Minahan, seconded by M. Spock. Approved by all.*

**Resolution 7 of 2023** – To authorize the CPD to send one officer to **Drug Recognition Expert School** (DRE Training) on 4/24/23-5/5/23 in Albany, NY, and on 5/14/23-5/21/23 in Jacksonville, FL. *Chief J. Alessi would like to send Officer Favorito for this DRE training. So moved by P. Minahan, seconded by M. Spock. Approved by all.*

**Resolution 8 of 2023** – To authorize a refund in the amount of **\$80.30** for **Gail (Patrick) Di Cosmo** because of a duplicated payment of their final water bill (Account #800) at the sale of their property located at 16 Cherry Lane, Ghent, NY. *So moved by K. Schassler, seconded by J. Boehme. Approved by all.*

**Resolution 9 of 2023** – To Establish a **Reserve** in the amount of **\$425,000** to be used only for the **Water Main Replacement on Housman Avenue and Hudson Avenue.** *So moved by M. Spock, seconded by J. Boehme. Approved by all.*

**Resolution 10 of 2023** – To authorize the Clerk to solicit **Bids** for the pipe and materials required for the **Water Main Replacement on Hudson Avenue.** (Tentative project start June 1, 2023). *So moved by J. Boehme, seconded by M. Spock. Approved by all.*

**Resolution 11 of 2023** - To approve and authorize the DPW to purchase pipe from Ferguson Waterworks in the amount of \$14,658.17, per quote #B469976 dated February 3, 2023, for the Housman Avenue Water Line Replacement project. (Tentative project start April 1, 2023). *So moved by P. Minahan, seconded by K. Schassler. Approved by all.*

**Resolution 12 of 2023** – To approve a budget line transfer, in the amount of \$500.00 from Budget Line 83404.12 Transmission/Distribution CE to Budget Line 83204.12 Source Power CE to cover the cost of new Doors. *So moved by M. Spock, seconded by P. Minahan. Approved by all.*

**Resolution 13 of 2023** – To approve a budget line transfer, in the amount of \$1500.00 from Budget Line 83404.12 Transmission/Distribution CE to Budget Line 83302.12 Purification Equipment to cover the unanticipated cost of a new Pump. *So moved by J. Boehme, K. Schassler. Approved by all.*

**Resolution 14 of 2023** – To approve a budget line transfer, in the amount of \$1500.00 from Budget Line 83404.12 Transmission/Distribution CE to Budget Line 83304.12 Source Power CE to cover the cost of Chlorine at an increased price. *So moved by M. Spock, seconded by K. Schassler. Approved by all.*

**Resolution 15 of 2023** – To approve a budget line transfer, in the amount of \$656.42 from Budget Line 1620.4 Clocktower CE to Budget Line 16204.4 Buildings CE Repairs to cover the Repair and Maintenance overage. *So moved by P. Minahan, seconded by J. Boehme. Approved by all.*

**Resolution 16 of 2023** – To Introduce Local Law \_\_\_\_ of 2023 “A Local Law Amending Article I of Chapter 83 of the Code of the Village of Chatham –Sewer Use”. *So moved by P. Minahan, seconded by J. Boehme. Approved by all.*

**Items for Discussion:**

- Knox Box – return to discussion about nearby local Knox Box codes. Update from Village Attorney K. Dow regarding how the Village may handle new commercial entities. *Tabled by Mayor J. Howe.*
- Food Trucks codes committee – Workshop held February 13, 2023; 6pm. *Tabled by Mayor J. Howe*
- Village Fee Schedule – add fee for Food Trucks, and update other fees. *Tabled by Mayor J. Howe*
- Note - Entering Budget process for Fiscal year 2023-2024. *Noted.*
- 2023 Sexual Harassment Training compliance. *NYMIR (Village liability insurer) offers many online training opportunities, including training which will satisfy the NYS annual requirement for Discrimination and Sexual Harassment.*
- Need for garden care in Village. *The gardens in and around the circle need maintenance and care for the growing season for Village beautification. Looking for volunteers.*

**Second Public Comment Period (limited to 15 minutes):**

**Executive Session:** For discussion of potential, proposed, pending or current litigation.

*Motion to enter into executive session at 7:59pm by J. Boehme, seconded by K. Schassler. All approved.*

*Motion to leave executive session at 8:11pm by J. Boehme, seconded by P. Minahan. All approved.*

**Adjournment:** *So moved by M. Spock, seconded by P. Minahan. All approved and meeting adjourned at 8:13pm.*

**Next meeting: March 13, 2023 7:00pm**