**BOARD OF TRUSTEES**

**June 12, 2023; 7:00pm**

**MINUTES - Regular Meeting**

**Call to Order (Regular Meeting):** *by Mayor J. Howe at 7:00pm.*

*Present: Mayor J. Howe; Trustees K. Schassler, M. Spock, R. O’Mara-Garcia, P. Minahan; Village Clerk D. Kelleher; Deputy Clerk S. Davis, Jr.; Treasurer P. Delong; A. Police Chief J. Alessi; Fire Chief P. Rideout; Residents Elijah Armstrong, Brenda Gevertz, Jeff Braley, Thad Harshbarger, Kirsten Stoltmann, Rochelle Bartolo, Patricia McKeon, Victoria Cooper-Reeg, John Reeg, Allysann Serge, Janet Cozzolino, Winnie and Steven Legere, Georgia Gardener, Kyle Schermerhorn, Glennis Whiffen, EileenO’Mara-Garcia, Jean Schermerhorn, Thad Harshbarger, Joann Mistler, Jeff Bailey, Gavin Preuss, Sergio Rico, Kevin Rico.*

*Not present: Attorney K. Dow; Others Mike West, Matt Wood.*

**First Public Comment (limited to 15 minutes):**

* *Jones Avenue Courts (49 minutes) – Mayor Howe reviewed that at the May 2023 Board of Trustees meeting residents made a request to the Board that the Village add pickle board court lines to the Village Courts located at Jones Avenue. The Board was not opposed to the idea and agreed first to look into the cost. The Village was then contacted by line spraying company with newly obtained pickle ball line spraying equipment, who offered to spray the lines for the Village at a greatly reduced price. While Mayor Howe, Town of Ghent Supervisor Craig Simmons, and the painter were laying out the lines at the courts Mayor Howe learned that many other residents, including a tennis pro/instructor, are opposed to an addition of pickle ball lines, and that those residents would like to also have an opportunity to address the Board before a decision is made. Mayor Howe chose to pause the line spraying process until more research could be done, and more input from the public could be obtained. He advised the tennis players the tennis pro that they should put together a petition and that they, and the pickle ball players, would have an opportunity at the next Board meeting (June 12) to present their concerns. For the June 12 meeting, the Village received a petition/cover letter in support of the addition of pickle ball lines (approximately 83 signatures). The letter was read into the record. Mayor Howe asked for anyone from the Tennis players group. Resident, and Tennis Pro, E. Armstrong offered thoughts on why pickle ball lines should not be added to the court on Jones Avenue. He suggested that another court should be built specifically for pickle ball, and this Jones Avenue court should be for tennis only. E. Armstrong asked for another opportunity to provide a petition and for other members of the tennis community to express their concerns. Mayor Howe read for the record, a letter from Matt Wood regarding his position regarding the use of, and the addition of lines, to the Jones Avenue courts. The Mayor noted that he has been educating himself and has met with both Town Supervisors (Crag Simmons and Donal Collins), Matt Wood (Metz Wood – Village liability insurance), and Mike West (Recreation Director Town of Chatham). Town of Chatham is looking for grants to help fund projects at Crellin Park, including pickle ball courts. Residents mentioned the poor condition of many of the existing local courts, expense of building new courts and maintaining existing courts, increased noise on the street, pickleball activity is distracting to tennis players, wear on tennis court surface, traffic and parking on Jones Avenue, scheduling conflicts, how to (should we?) enforce time limits and/or who is using the courts, both sports are great opportunity for youth and all ages, neighbors should work together for everyone’s benefit, sharing/compromise. K. Schermerhorn, Tennis and Pickleball Pro, does not think it is a “big deal” to have tennis and pickleball right next to each other. The Ghent courts are good because the pickleball lines are a more subtle lighter green shade then the court itself so they are not obtrusive at all. Youth are becoming more exposed and interested in pickleball. Mayor Howe proposed special meeting for the purpose of discussing the Jones Avenue courts further.* ***Special meeting set for Wednesday, June 28, 2023; 6:30pm****.*

* *Sergio and Kevin Rico gave introduction of* ***Video Visions Legacy project*** *concept to coincide with future film permit application. Iconic. American fabric. One of the last independently run, for-profit video rental stores in country. Lighthearted comedy. Reminder of what Analog life was like when we would rent films in person. American culture experience gone. To honor and pay tribute to great American business. Video Visions is a relic in its own rights. Sergio and Kevin Rico submitted their completed application based on the Village Film Permit application form. Approval process includes review by A. Chief J. Alessi, Village Attorney, and the Mayor. Timeframe is August/September for filming. A.Chief Alessi asked about filming in the streets and applicant responded that if there is a shot of the storefront it would be from the sidewalk, not in the street.*

**DEPARTMENTS AND COMMITTEES REPORTS:**

>**Building Department:** Building Inspector, Erin Reis. *Read by S. Davis, Jr.*

>**Police Department:** Acting Chief J. Alessi; Police Commissioner Pete Minahan. *Presented by A. Chief J. Alessi. Letter from Code Enforcement Officer needed regarding sidewalk clearances on Main Street.*

**>Fire Department:** Chief P. Rideout; Fire Commissioner Melony Spock. *Presented by Chief P. Rideout.*

**>DPW:** Foreman P. Genovese; Wastewater/Water Commissioner Ralph O’Mara-Garcia; Streets & Snow Removal Commissioner Karyn Schassler. *No report submitted.*

**Approve Minutes of May 8, 2023.** *So moved by M. Spock, seconded by K. Schassler. Approved by all.*

**Approve the May 2023 Budget to Actuals.** *So moved by P. Minahan, seconded by R. O’Mara-Garcia. Approved by all.*

**NEW BUSINESS:**

**Resolution 80 of 2023** – To approve **budget line transfers** according to the attached **schedule of transfers** dated **June 12, 2023, and revised 9:26am.** *So moved by K. Schassler, seconded by M. Spock. Approved by all.*

**Resolution 81 of 2023** – To **amend the 2023-2024 Budget** by increasing the **Unclassified Revenue Line 2770.13** by **$36,600** to reflect the unanticipated revenue received from Three McD, LLC for sewer line hook-up to 1 Taconic Place, and any expenses incurred directly associated with this hook-up will be paid from budget line **81202.13 Sanitary Sewers EQ**.

(Specific process to amend the budget pending guidance from K. Dow). *So moved by R. O’Mara-Garcia, seconded by M. Spock. Approved by all.*

**Resolution 82 of 2023** – To authorize the Mayor to sign a **lease agreement with the Town of Chatham** for use of the **Courtroom and Office space** at the Tracy Memorial Village Hall for a one year period **August 1, 2023** **through July 31, 2024, $1650 per month.** *So moved by R. O’Mara-Garcia, seconded by P. Minahan. Approved by all.*

**Resolution 83 of 2023 –** To approve a request submitted by **CABA** for the DPW to hang **Summerfest Banners** on Village poles. *So moved by P. Minahan, seconded by M. Spock. Approved by all.*

**Resolution 84 of 2023 –** To approve **payment of the Hudson Avenue water line project invoices** to date, which were applied to budget line 83402.12 Transmission Equipment, from the **Waterline Replacement Reserve** Fund, in the amount of **$309,907.91**. *The Waterline Replacement Reserve Fund has already been established in the amount $425K. So moved by P. Minahan, seconded by R. O’Mara-Garcia. Approved by all.*

**DISCUSSION ITEMS:**

* **Washington Ave** – No parking sign – petition/letter from residents. *(Tabled May and June for further investigation).*
* **Village Code updates** needed for Vehicles/Traffic including but not limited to overnight Village parking, Handicap parking, traffic signage, snow emergency streets. Specification for Grease Trap placement, and update fines/fees for non-compliance. Water meters – specify radio read type meters. *(Tabled May and June).*
* **Food Trucks codes committee** – Draft status. *(Tabled May and June. Attorney Dow comments included the need for “more objective standards”. Working on more specific procedural info).*
* **Revisions to the Sewer Law** – (Introduced in February by Village Attorney K. Dow). Continue discussion regarding the following suggested revisions:
	+ 1. Need to determine who has authority to oversee the sewer
	+ 2. Who is best suited to do grease trap inspections?
	+ 3. Does the Board want to revise penalties?
	+ 4. Need to indicate a position or person (Chief operator, Superintendent, etc)
	+ 5. Check for issues with Civil Service/Union regarding naming position or person.

*Mayor Howe spoke with Civil Service and learned that a Trustee can be named as the Sewer Superintendant. Item tabled for input from Attorney K. Dow regarding next step in moving this item forward.*

* **Cleaning Services needed for Village.** *Whiteman Cleaning Services will be relocating out of state after the end of June and we need to get estimates for a new cleaning service.*

**Second Public Comment Period (limited to 15 minutes):** *None.*

**Executive Session:** *Motion to enter into Executive session for discussion of collective negotiations pursuant to the Taylor Law by K. Schassler, seconded by M. Spock. Approved by all at 8:38pm.*

*Motion to EXIT Executive session by M. Spock, seconded by K. Schassler. Approved by all at 9:27pm.*

**Upcoming Meetings:** *July 10, 2023 7:00pm: Regular Meeting*

**Adjournment:** *Motion to adjourn by M. Spock, seconded by K. Schassler. Approved by all at 9:27pm.*

**Respectfully submitted,**

**Desiree Kelleher**

**Village Clerk**

**(rev.07/08/23)**

**VILLAGE OF CHATHAM, NEW YORK**

**TRACY MEMORIAL BUILDING, 77 MAIN STREET, CHATHAM, NY 12037**