

**Board of Trustees Meeting**  
**December 11, 2023; 7pm**  
**AGENDA**

**Call to Order (Regular Meeting):**

**First Public Comment (limited to 15 minutes):**

**Departments and Committees Reports:**

>Building Department: Building Inspector, Erin Reis.

>Police Department: Acting Chief J. Alessi; Police Commissioner Pete Minahan.

>Fire Department: Chief P. Rideout; Fire Commissioner Melony Spock.

>DPW: Foreman P. Genovese; Wastewater/Water Commissioner Ralph O'Mara-Garcia; Streets & Snow Removal Commissioner Karyn Schassler.

**Approve Minutes of November 13, 2023.**

**Approve the November 2023 Budget to Actuals.**

**NEW BUSINESS:**

**Resolution 160 of 2023** – To authorize the Mayor to sign a one-year agreement between the Village of Chatham and Columbia County MIS to provide computer related services for the period **January 1, 2024 through December 31, 2024**.

**Resolution 161 of 2023** – To certify the **Unpaid 2023 Taxes Report** indicating **\$17,908.81** in billed taxes and penalties, which remain uncollected.

**Resolution 163 of 2023**- To authorize the Mayor to sign the **Town of Ghent Fire protection** contract for the term January 1, 2024 through December 31, 2024, in the amount of **\$28,435.21** (3% increase over last year).

**Resolution 164 of 2023** – To authorize the Mayor to sign the **Town of Kinderhook Fire protection** contract for the term January 1, 2024 through December 31, 2024, in the amount of **\$17,021.08** (3% increase over last year).

**Resolution 165 of 2023** – To establish a *specific* **Capital Improvement Reserve Fund to be known as the “Village of Chatham Hudson & Houseman Avenues Water Main Reserve Fund”**. (for **phase 3** of the Hudson Ave waterline replacement project, from Church Street to Cemetery Hill, and for the replacement of the **entire length** of waterline on **Houseman Avenue**). ...Subject to Permissive Referendum.

**Resolution 166 of 2023** – Proposing the Adoption of Amended Levels of Real Property Tax Exemptions for Senior Citizens Under Real Property Tax Law Section 467.

**Resolution 167 of 2023** – To amend the budget to **increase the appropriation for Retirement**.

**Resolution 168 of 2023** – To establish a *“Type”* Capital Improvement Reserve Fund to be known as the **“Village of Chatham Water Main Replacement Reserve Fund”**.

**Resolution 169 of 2023** – To amend the budget to **reflect a Grant for purchase of police vests**.

**Resolution 170 of 2023** – To authorize the CPD to purchase seventeen (17) **Safe Life Defense Level IIIA Bulletproof vests** from Safe Life, per Q# QN006728, dated November 29, 2023, in the total amount of \$14,060.53.

**Introduction of:**

1. “A Local Law Providing Real Property Tax Exemptions for **Volunteer Firefighters and Ambulance Workers**”.
2. “A Local Law Amending the Income Levels of Tax Exemption for **Persons with Disabilities and Limited Income**”.
3. “A Local Law to Establish a **2-Hour Parking Limit on Railroad Avenue**”.

**Items for Discussion:**

- **Procurement Policy** – Ken Dow reviewed and made notes 12/6/23.
- **Committee? for Parking and codes update**
- Sam is working with Ken on issuing notice **overdue taxes 2008-current year**.
- **DPW purchase bucket truck** – process for purchasing used vs new. (see quote from Village Truck Sales)
- **Redundant Water Source** –Water Grant Assessment, prepared by LaBella.
- **WWTP UV Replacement Project** – Kickoff 11/28/23

**Second Public Comment Period (limited to 15 minutes):**

**Executive Session:** For discussion of potential, proposed, pending or current litigation.

**Adjournment:**

**Next meeting:** January 8, 2024; 7:00pm

**Meeting Place:** VILLAGE OF CHATHAM, NEW YORK, TRACY MEMORIAL BUILDING, 77 MAIN STREET, CHATHAM, NY 12037

*(Rev. 12/11/23)*