

Board of Trustees Meeting
January 8, 2024; 7pm

AGENDA

Call to Order (Regular Meeting):

First Public Comment (limited to 15 minutes):

Departments and Committees Reports:

- Building Department: Building Inspector, Erin Reis.
- Police Department: Acting Chief J. Alessi; Police Commissioner Pete Minahan.
- Fire Department: Chief P. Rideout; Fire Commissioner Melony Spock.
- DPW: Foreman P. Genovese; Wastewater/Water Commissioner Ralph O'Mara-Garcia; Streets & Snow Removal Commissioner Karyn Schassler.

Approve Minutes of December 11, 2023.

Approve the December 2023 Budget to Actuals.

NEW BUSINESS:

Resolution 1 of 2024- To authorize the Clerk to solicit bids for **Waste/Recycling** removal for a 2-year contract period, **July 1, 2024** through **June 30, 2026**.

Resolution 2 of 2024 – To establish a *specific* **Capital Improvement Reserve Fund** to be known as the “**Village of Chatham Hudson & Houseman Avenues Water Main Reserve Fund**”. (for **phase 3** of the **Hudson Ave waterline** replacement project, from Church Street to Cemetery Hill, and for the replacement of the waterline **From 3rd Street to the Dead-End on Houseman Avenue**). ...Subject to Permissive Referendum at the front end and notice needs to be published.

Resolution 3 of 2024 – To introduce Proposed **Local Law 1 of 2024** “**A Local Law Providing Real Property Tax Exemptions for Volunteer Firefighters and Ambulance Workers**” *Need to set public hearing for next month. (February 12, 2024 2024 beginning 6:45 pm at Tracy Memorial Hall.)*

Resolution 4 of 2024 – To introduce Proposed **Local Law 2 of 2024** “A Local Law Amending the Income Levels of Tax Exemption for Persons with Disabilities and Limited Income”. *Need to set public hearing for next month. (February 12, 2024 2024 beginning 6:55 pm at Tracy Memorial Hall.)*

Resolution 5 of 2024 - To authorize the Village to submit a grant application to the **Volunteer Fire Infrastructure & Response Equipment (V-FIRE) Grant Program** for up to \$1M to be used for potential construction and/or renovation of the Chatham Fire Station. (Application deadline April 30, 2024).

Resolution 6 of 2024 - To introduce Proposed **Local Law 4 of 2024**, “To amend the Village Code Chapter 110, Table of Use Regulations, with regard to **Accessory Structures** in the Village of Chatham”.

Resolution 7 of 2024 – To authorize the Village to hire a **professional engineering group** to conduct an engineering study, to develop a preliminary Engineering Report, and to submit documents for NYS Intended Use Plan (IUP) project listing, for a **Total Lump Sum Fee** in the amount **\$45K**, which will be invoiced by the engineering group monthly according to percentage completed.

Resolution 8 of 2024 - To authorize the Clerk to solicit bids for **fittings, pipe, and materials** for Phase 3 of the **Hudson Avenue Water Main** project. (Bids open 2/12 @ 1pm)

Resolution 9 of 2024- To introduce Proposed **Local Law 3 of 2024**, “A Local Law to Establish a **2-Hour Parking Limit on Railroad Avenue**”... (Ken, Joe, addressing other areas of the Village?).

Resolution 10 of 2024 – To authorize the DPW to solicit bids for **Water Main Boring** for Phase 3 of the **Hudson Avenue Water Main** Project. (Bids open 2/12 @1pm)

Resolution 11 of 2024 – To authorize the DPW to solicit bids for a **DPW truck** to replace the 2017 Ram utilizing 2024 **CHIPS** funds up to \$100K.

Resolution 12 of 2024 – To authorize the DPW to hold the annual “**Bulk Trash Drop-Off Days**” during the week **May 20-23, 2024**.

Resolution 13 of 2024 – To authorize the Mayor to sign a **letter of intent** to renew participation in a County-wide **Hazard Mitigation Plan (HMP)** agreement. (Update every 5-years)

Resolution 14 of 2024 - To authorize the CPD to hire Police Officer **Aaron Malin** at the union contract rate of **\$22.50**, effective start date pending successful completion of the Police Academy.

Resolution 15 of 2024 – To approve the January 5, 2024 request by Chatham Rural Cemetery Association, Inc. for \$3000 financial support.

Items for Discussion:

A. **Runoff / drainage from properties onto the streets** – new construction or remodeled homes, i.e. bottom of High Street / Austerlitz Street. (K. Schassler)

Second Public Comment Period (limited to 15 minutes):

Executive Session: For discussion of potential, proposed, pending or current litigation.

Enter into Executive Session

Exit Executive Session

Adjournment:

Next meeting: February 12, 2024; 7:00pm

(Rev. 01/08/24)

Meeting Place
TRACY MEMORIAL VILLAGE HALL
77 MAIN STREET, CHATHAM, NY 12037