

BOARD OF TRUSTEES, Village of Chatham
Tuesday, October 15, 2024; 7pm
AGENDA

Call to Order (Regular Meeting):

First Public Comment (limited to 15 minutes):

DEPARTMENT REPORTS: (submitted reports are filed with the Village Clerk)

>**Building Department:** Building Inspector, Erin Reis.

>**Police Department:** Acting Chief J. Alessi; Police Commissioner Pete Minahan.

>**Fire Department:** Chief P. Rideout; Fire Commissioner Melony Spock.

>**DPW:** Foreman P. Genovese; Wastewater/Water Commissioner Ralph O'Mara-Garcia;
Streets & Snow Removal Commissioner Karyn Schassler.

Approve Minutes of September 9, 2024.

Approve the September 2024 Budget to Actuals.

NEW BUSINESS:

RESOLUTION 154 of 2024- To approve, and authorize the Mayor to sign the Metz Wood/NYMIR 2024-2025 **Commercial Liability Insurance renewal** for the period **November 11, 2024-November 10, 2025**, in the amount of \$72,056 + 3981.25 (cyber), or **\$76,037.25 TOTAL.**

RESOLUTION 155 of 2024 – To authorize the Chatham High School **Athletics Booster Club** to host a **5K race fundraiser** in the Village on **May 4, 2025.**

RESOLUTION 156 of 2024 - To authorize the Village Clerk to transmit to the county board of elections a certificate setting forth **each Village office to be filled.**

RESOLUTION 157 of 2024 – To establish the Tracy Memorial Hall, 77 Main Street, Chatham, NY as the **polling place** for the **Village Elections** on **Tuesday, March 18, 2025** from **12:00 noon until 9:00 p.m.**

RESOLUTION 158 of 2024 – To authorize the Village Clerk to **publish a notice** designating the **Village offices to be filled**, and **terms** thereof.

RESOLUTION 159 of 2024 - To authorize the Treasurer to issue a **refund in the amount \$2.16 to Erin Gress**, for overpayment for water/sewer usage at **138 Hudson Ave**, a parcel which is no longer owned by Erin Gress.

RESOLUTION 160 of 2024 – To authorize **Film Columbia** use of the Tracy Memorial Hall for **Screenwriting Panel workshops** scheduled **10/26/24-10/27/24**, pending completed submission of Use of Facilities application, liability insurance certificate, and payment for use of facilities.

RESOLUTION 161 of 2024 - To approve the **Morris Memorial Association** hosting the 48th annual **Ray Barbuti Turkey Trot on Thanksgiving Day, November 28, 2024**; the closure of **Park Row** from **8:30am to 11:30am**; the use of **Village streets** from the **Morris Memorial** located on **Park Row to Main Street, Kinderhook Street, Shore Road, Eaton Avenue, Woodbridge Avenue**, and the **CCSD School Road**; and to approve the **CPD** assistance at different intersections to ensure safety for all participants and onlookers.

RESOLUTION 162 of 2024 – To approve an increased **pay rate of \$19** per crossing detail for **School Crossing Guards**, effective 10/21/24.

RESOLUTION 163 of 2024 – To hire **Maura Loughman-Bull** as a School Crossing Guard at a pay rate of \$19 per crossing detail, effective 10/21/24.

RESOLUTION 164 of 2024 – To hire **Arthur Loughman-Bull** as a School Crossing Guard at a pay rate of \$19 per crossing detail, effective 10/21/24.

RESOLUTION 165 of 2024 – To authorize the CPD to purchase 52 cases of **surplus ammunition** (40cal) from the **Town of Schodack Police Department**, for a total of **\$5800**, which is approximately 60% under the current market rates.

RESOLUTION 166 of 2024 – **(the following language pending attorney review)**

To Amend the Budget to Reflect an **increase in CHIPS**.

WHEREAS, due to the NYS Department of Transportation letter dated April 30, 2024, which includes approved cumulative rollover balances,

WHEREAS, pursuant to Village Law section 5-520, appropriation of the necessary funds may be made by transferring available funds from the unappropriated fund balance if the general fund and such unappropriated fund balance contains sufficient funds for such appropriation and transfer;

NOW, THEREFORE BE IT RESOLVED, that the 2024-25 Village of Chatham General Fund budget is hereby amended and modified as follows:

- Revenue line 3501.01 (State Aid CHIPS) is increased by thirty-six thousand two hundred fifty-nine dollars and fifty-three cents (**\$36,259.53**)
- Increase to expense line 51104.01 (General Repairs CHIPS) is increased by thirty-six thousand two hundred fifty-nine dollars and fifty-three cents (**\$36,259.53**)
- Budget line 917.01 (unappropriated unreserved fund balance) is reduced by thirty-six thousand two hundred fifty-nine dollars and fifty-three cents (**\$36,259.53**)
- All necessary sums and totals of budgeted appropriations and revenues shall be adjusted accordingly.

RESOLUTION 167 of 2024 - To approve the use of funds in the **DPW Pavement Rehabilitation Reserve Fund** in the amount of **\$21,663.06** to be used in connection with CHIPS to pay toward the invoice from **A. Colarusso & Son** dated September 23, 2024, which were applied to the Village Budget line 51102.01 (General Repairs Equipment), and is reflected as item "D" on the September Budget to Actual report.

RESOLUTION 168 of 2024 - To approve the use of funds in the **Hudson and Houseman Avenue Water Main Reserve Fund** in the amount of **\$913.09** to cover invoices for purchases made from August to September, which were applied to the Village Budget line 83402 (Transmission Equipment), and is reflected as item "E" on the September Budget to Actual report.

RESOLUTION 169 of 2024 - To approve the **transfer** of funds in the amount of **\$1,673.99** from line 51424.01 (**Snow Removal Contractual**) to 51422.01 (**Snow Removal Equipment**) for the purchase of a **Fisher Snowplow and Western Marauder Sander** for the **2023 Chevy Silverado** due to a **slight increase in the Sourcewell** contract on the price of the product, and is reflected as item "E" on the September Budget to Actual report..

RESOLUTION 170 of 2024 -

To Amend the Budget for use of the **Unappropriated Fund Balance**

WHEREAS, The Board of Trustees resolved on January 8, 2024 to use the unappropriated balance to fund the project known as the Chatham Municipal Well Assessment, a mandatory **redundant water source**; and

WHEREAS, pursuant to Village Law section 5-520, appropriation of the necessary funds may be made by transferring available funds from the unappropriated fund balance if the water fund and such unappropriated fund balance contains sufficient funds for such appropriation and transfer;

NOW, THEREFORE BE IT RESOLVED, that the 2024-25 Village of Chatham Water Fund budget is hereby amended and modified as follows:

- Revenue line 914 (Assigned Appropriated Fund Balance) is increased by five thousand six hundred dollars **(\$5,600.00)**
- Appropriation to expense line 83404 (Transmission Contract) is increased by five thousand six hundred dollars **(\$5,600.00)**
- Budget line 917.01 (unappropriated unreserved fund balance) is reduced by five thousand six hundred dollars **(\$5,600.00)**
- All necessary sums and totals of budgeted appropriations and revenues shall be adjusted accordingly.

RESOLUTION 171 of 2024 – To approve the purchase of **Sophos XGS 136 Xstream Firewall Protection (3-year subscription)** and **Sophos XGS 116w Firewall Device** for a total of **\$1703.90**, per **Columbia County MIS Q-1001005** dated October 1, 2024.

DISCUSSION ITEMS:

- Medical Insurance increase
- Close Kinderhook Street to thru traffic on Thursday, October 31, 2024 from approximately 4pm to 10pm to allow for pedestrian traffic during prime Halloween trick-or-treating time.
- Workplace Violence and Sexual Harassment Annual Training (via assigned NYMIR/NEOGOV online training module).
- E-Bike complaints
- Harlem Valley Rail Trail update
- Hudson/Chatham Bus Route Survey

Second Public Comment Period (limited to 15 minutes):

Executive Session: --

Upcoming Meetings: November 11, 2024; 7:00pm.

Meeting Location: Tracy Memorial Village Hall, 77 Main Street, Chatham, NY 12037

Adjournment:

(Rev. 10/15/24)